

TEIGN SCULLERS
MONDAY 1ST JUNE 2009
AT THE WILD GOOSE, COMBEINTEIGNHEAD 7.30 PM
MINUTES

MEMBERS PRESENT

Mike Cullen (Chair), Mark Eastman (Captain), Brian Cort (Safety), Jason Hinrich (Development), Nic Bourne (Head Coach), Alan Gillespie (President), Patrick Gaskins (Boat Captain), Barbara Gregory (Treasurer), Denise Walker (Secretary), Jacinta Jackson, Kim Taylor (Membership Secretary) Ian Matthews

Apologies from Chris Turner-Robson, Teresa Goodridge, Adam & Sally Livett, Rie Annal

MINUTES OF LAST MEETING AND MATTERS ARISING

Minutes of the last meeting were agreed.

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| i. | Photos are still needed for the website. Members who have taken photos to send onto Alan | All |
| ii. | No further progress yet from sale of skiff. Mark to chase up | ME |
| iii. | No more contact from Exmouth rowing club about the potential visit. Mark to send an email to Exmouth rowing club | ME |
| iv. | Adam has volunteered to undertake the role of communication officer. Mike to send email to confirm. Mark to get Youlie to contact Adam about how to update the website | MC
ME |
| v. | Alan to discuss with the owner of Devon Valley Caravan Park about the possibility of launching from the jetty when there is a neap tide outing | AG |
| vi. | Coaches to train members on how to check boats before and after each outing | Coaches |

FINANCIAL REPORT

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|------|---|------------------|
| i. | All regular rowers are now fully paid making the club current membership 31 | |
| ii. | Members were happy with the sale of the old unused rescue boat. | |
| iii. | The insurance quote which covers both total loss and civil liability has been taken out now. This means that, currently we cannot accept members who are less than eighteen years old. | |
| iv. | Barbara asked the committee for approval of the proposed changes to the bank mandate to enable herself as treasurer to be added signatory but retain the existing three. This was approved and the list of approved signatories is Mark, Alan, Chris, Mike and Barbara. | BG/
MC/
DW |

LEGAL CONSTITUTION

- i. Barbara has been investigating the different options and a community amateur sports club (CASC) is one of the best available options. One of the main objectives of such is to enable everyone to benefit from activity of sport.
Once the sport club status is taken up, the club can then apply for charity status
- ii. The current club constitution means that the club has no legal identity to buy or own property. The aim of establishing a CASC and/or charity status is that it gives a legal separator between the individual committee members of the club and the club
- iii. Whichever option the club chooses, there is need for a clear distinction around the club activity and any activity which is seen to be trading activity
- iv. Barbara will send around recommendations to the committee members to help aid a decision.

BG

COACHING REPORT

- i. It has been decided by the coaching team that the following people can undertake these roles

Role	Name	Notes
Coaches	Jacinta, Jason, Mark & Nic	
Outing Leader	All of the above plus Alan, Brian & Mike	These people decide the crews for the outing. They also have overall decision on if the conditions are safe for an outing An outing cannot take place if there is no outing leader available
Cox Seat Leader	All of the above plus Sally & Teresa	
Boat Leaders	All of the above plus Kim & Patrick	Can take a boat out and is the person with overall control of the boat

- ii. As part of their level 2 coaching qualification Jacinta, Jason and Nic have been working with club members for 6 sessions of 1:1 coaching.
- iii. After each club outing the coaches have a training report and feedback on

- the outing and this has been a help to the coaches.
- iv. The indoor rowing sessions have commenced at Dawlish leisure centre and these are being well attended with positive feedback.
 - v. There are going to be race nights held on 2 Wednesdays in both June and July. This will be a great aid to the coaching team on selecting crews. The races are going to be videoed at the start and finish. The videos are going to be placed onto a website and members can log on to see their rowing techniques.
 - vi. Any outing which involves the use of club equipment is recorded on the members booking area of the website. Mark to check with Youlie how long the information is stored ME

BOAT CAPTAIN REPORT

- i. The racking in the boathouse is half completed, Patrick to complete the remaining racking PG
- ii. Currently both viruses are out of action. The white virus is taking on water and the blue virus needs work on the stretcher PG
- iii. Elizabethan is currently out of action until the results of the investigation is known about the broken rib
- iv. It was proposed by Patrick and seconded by Mark, that Goodwin is used for parts and then to be scrapped
- v. Permission was given for Patrick to use some of the funds to buy materials required for the boat house. Once this has been done the working party date to be set and advertised on the website PG

RELOCATION PROJECT

- i. Jason has attended some meetings about the possible sites. Currently there is need for more options about the possible relocation and a push on the fundraising

FUNDRAISING IDEAS AND UPDATE

- i. The members passed on their congratulations and thanks to Alan for his successful application to the Awards for All. This has resulted in a grant of £5000 and this is to be spent on an adaptive 4+. This will help enable the club to allow rowing to be undertaken by adults with special needs. Also helps on clubs outing when the weather is too choppy to take out a fine boat and will be ideal for novices.
- ii. Alan to circulate the exact details of the bid so that members are aware of what the money is going to be spent on AG
- iii. There is a need for a 5 year funding strategy to be produced BG/JH
- iv. Nic is currently working on a business plan which will involve working with different groups during the week. NB

KIT ORDERS

- i. The first kit order has been placed. All payment is to go to Barbara. Members thanked Jacinta for her work on forming the kit and the order.
- ii. Jacinta proposed that on a regular basis she advertises that an order is going to be placed and sets a deadline for each order. Members agreed this was a good idea

SOCIAL MEMBERSHIP

- i. It was proposed by Mike and seconded by Alan that the following are added to the membership
Social membership £5 per year
Country membership £10 per year
These are to be added to the membership fees.

IMPLEMENTATION OF INDUCTION PROGRAMME

- i. A copy of the programme has been agreed by the coaches.
Brian will produce A5 booklets for new members
- ii. A copy will be given to existing members and they will need to sign to say that they have read and understood it.
- iii. A record of members who have completed the induction programme will be stored on the club file
- iv. It was decided that a few minor changes are needed and therefore the programme will be launched after the next meeting

SWIM TEST AND CAPSIZE DRILL RESULTS

- i. Club members undertook the drill and swim test on 23Rd or 30th May. Everyone who undertook the test and drill passed. A record of the members who undertook the test is stored on the club file.
- ii. Currently there are 4 members who have not undertaken the test, a date will be arranged at a later date for these members and any new members who have joined.
- iii. Jacinta, Jason and Nic who undertook the tests as part of their coaching course need to let Brian know the date so it can be added to the record
- iv. Brian is awaiting payment from 2 people. Once this has been collected there will be £10 to go into club funds
- v. Members thanked Ian Matthews for arranging the sessions and the hire of the pool.
- vi. Members thanked the coaches for their help with the drill

BOAT IDENTIFICATION CODES

- i. All boats have got identification numbers and a copy is held on the club file

ANY OTHER BUSINESS

- i. No issues raised

Next Meeting Monday 29th June 7.30 at The Wild Goose

TEIGN SCULLERS MEETING
MONDAY 1ST JUNE 2009
AT THE WILD GOOSE, COMBEINTEIGNHEAD
7.30 PM

AGENDA

- 1. Apologies**
- 2. Minutes of meeting and matters arising**
- 3. Financial report**
- 4. Legal constitution**
- 5. Coaching report**
- 6. Boat captain report**
- 7. Relocation project**
- 8. Fundraising ideas and update**
- 9. Kit orders**
- 10. Social membership**
- 11. Implementation of induction programme**
- 12. Swim/capsize drill results**
- 13. Boat identification codes**
- 14. Any Other Business**